

INSTRUCTIONS FOR AUTHORS

THE KOREAN JOURNAL OF PARASITOLOGY

(Enacted in June 1963, most recently revised in December 2009)

The Korean Journal of Parasitology (KJP) is the official journal of The Korean Society for Parasitology. The journal is devoted to the dissemination of new knowledge concerning parasites infecting humans and animals, vectors, host-parasite relationships, zoonosis, and tropical medicine. Only manuscripts written in English are accepted. KJP follows the Open Access Journal policy. All contents of KJP are freely available in the web. Digital files can be read, downloaded, and printed freely. For policies unstated in this instruction, "Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication" (<http://www.icmje.org>) can be applied.

SUBMISSION OF MANUSCRIPTS

Manuscripts can be submitted by an e-mail to **Dr. Jong-Yil Chai, Editor, The Korean Journal of Parasitology, c/o Department of Parasitology and Tropical Medicine, Seoul National University College of Medicine, Seoul 110-799, Korea (e-mail: cjy@snu.ac.kr or kjp.editor@gmail.com, Tel: +82-2-740-8348, Fax: +82-2-765-6142)**. Manuscripts can also be submitted through the on-line **Manuscript Central** (<http://mc.manuscriptcentral.com/kip>, <http://www.parasitol.or.kr/kjp>). **The main text, tables, and figures should be prepared as separate files.** The text and tables should be prepared separately as MS Word files created on an IBM or IBM-compatible computer. Figure and photo files made by PPT, Excel, SigmaPlot, JPG, TIF, Adobe Photoshop, or Adobe Illustrator are all acceptable. **If a paper is accepted, authors may be asked to submit higher resolution figure files.**

Manuscripts must be accompanied by a cover letter stating significance of the manuscript, the e-mail address, mailing address, telephone, and fax numbers of the corresponding author. KJP requires the corresponding author to sign a copyright transfer agreement on behalf of all authors. The letter should also include a statement that the manuscript is submitted by agreement of all authors, and that it is not under consideration for publication elsewhere and will not be submitted elsewhere unless rejected by KJP or withdrawn by the corresponding author's written notification to the editor. The corresponding author may recommend an appropriate peer-reviewer including his/ her name, address, telephone and fax numbers, and e-mail address.

EDITORIAL POLICY

Manuscripts to KJP must be original research papers, invited or submitted review or mini-review papers, brief communications, case reports, letters to the editor, or book reviews, which have not been published previously, and are not being considered for publication by other journals. Whole or a part of the text and illustrations should not be published elsewhere without permission. Original raw data must be available for review by the editorial board if required. All authors of a manuscript must have agreed to its submission to KJP and are responsible for the whole content, including literature citations and acknowledgements, and must have agreed

that the corresponding author has the authority to act on their behalf on all matters pertaining to publication of the paper. When a paper is published in KJP, it is understood that authors have agreed that KJP has the rights to protect the manuscript from misappropriation of their work.

AUTHORSHIP AND ETHICAL ISSUES

The authorship should be restricted to those who should meet any of the following conditions: 1) substantial contribution to the conception and design of the study, or acquisition, interpretation and analysis of data; 2) drafting the article or revising it critically for the important intellectual content; and 3) final approval of the version to be published.

In studies of human subjects, the procedures should be in accordance with the ethical standards of the Institutional Review Board (IRB) of author's institute and with the Helsinki Declaration in 1975 (revised in 2000). In the case of animal experiments, authors should keep the institutional or national guidelines for the care and use of laboratory animals.

For the policies on the research and publication ethics not stated in this instruction, "Good Publication Practice Guidelines for Medical Journals (http://kamje.or.kr/publishing_ethics.html)" or "Guidelines on Good Publication (<http://www.publicationethics.org.uk/guidelines>)" can be applied.

FORMS OF PUBLICATION

Original Papers: This form of publication represents original research articles on parasites, parasitic diseases, and host-parasite relationships.

Case Reports: Descriptions of clinical cases (individual or a series) should be unique and should preferably be a first-time report.

Brief Communications: Short reports of original researches are accepted for publication.

Letters to the Editor: Critical comments are welcomed for correcting errors of published facts and for providing alternative interpretations of published data.

Reviews or Mini-Reviews: Invited or submitted review papers are accepted. A Mini-Review is a short review on a specific topic, which is included in a regular issue of the journals.

Book Reviews: Invited book reviews can be published.

PEER-REVIEW

All manuscripts are treated as confidential. They are peer-reviewed by at least 2 anonymous reviewers selected by the editor and associate editors. Letters to the Editor are reviewed and published on the decision of the editor. The corresponding author is notified as soon as possible of the editor's decision to accept, reject, or request revision of manuscripts. When the final revised manuscript is completely acceptable according to the KJP format and criteria, it is scheduled for publication in the next available issue. Rejected papers will not be peer-reviewed again.

REVISION OF MANUSCRIPTS

When manuscripts are returned to authors for revision, a cover letter from the editor will provide directions that should be followed carefully. When submitting the revised manuscript, a cover letter should be accompanied by point-to-point replies to the comments given by the editor, associate editor, and reviewers included and how the revisions have been made. Nucleotide and polypeptide sequences should be updated by searching public databases immediately before completion of the revised manuscript. If the revised paper is not received within 6 months of decision, or if other necessary arrangements are not made by the editor, the manuscript is considered to have been withdrawn.

PAGE PROOFS

Page proofs and reprint order forms are sent to the corresponding author, together with an instruction for payment of page charges and reprint costs. It is advised that editing is limited to the correction of typographical errors, incorrect data, and grammatical errors, and for updating information on references which were in press. The results of page proofs should be sent immediately by e-mail, or if signed proofs, sent by FAX, preferably within 2 business days.

REPRINTS

Reprints can be ordered by the corresponding author with a minimum number of 30 copies, and thereafter in multiples of 30 copies. A reprint order form is sent with page proofs to the corresponding author.

PUBLICATION CHARGE

The publication fee is US\$200 up to 6 pages, and US\$50 per additional page regardless of a member or a non-member. The reprint cost is free up to 30 copies, and US\$30 per additional 30 copies. For color printings, US\$80.00 per color page is charged to authors regardless of the membership. The publication cost is subjected to change according to the society's financial situation.

PREPARATION OF MANUSCRIPTS

Prepare manuscripts preferably using MS Word, double spaced, on an A4 (210 × 297 mm) page format. Do not leave extra space between paragraphs. Only a single font (e.g., Times New Roman) should be used in 12 point or over. Genera and species names of parasites and living organisms should be written in italic. Other Latin origin words, such as "et al.", "in situ", "in vitro", and "in vivo" should not be italicized. Number all pages in sequence, including the Title Page, Abstract, INTRODUCTION, MATERIALS AND METHODS, RESULTS, DISCUSSION, ACKNOWLEDGEMENTS, REFERENCES, followed by Figure Legends. Tables and Figures should be on separate files. Headings should be in bold letters, and aligned in the center. If possible, sentences should not begin with abbreviated words. Reference citations are in Vancouver style. Use [1], [2,3], [4-6], or [2,7-9] in the text, and they should be listed in the REFERENCES section in numerical orders.

ORIGINAL ARTICLES

Manuscripts should be organized in the following format and sequence.

Title page: Provide a full title of the article, a short one for use as a running head, and full names and affiliations of all the authors. Titles should be short and descriptive. Numbers indicating papers in a series are not acceptable. Titles should be in bold with the initial letter of the first word a capital letter. The surnames of the authors should be capitalized. If some of the authors are in different affiliations, place numbers as superscripts 1, 2, 3 ... after the surname of authors and before the name of their affiliations. Place an asterisk (*) after the name of the corresponding author. At the bottom of the title page, give the name, address, telephone and fax numbers, and e-mail address of the corresponding author.

Footnote: A footnote appears at the bottom of the first page of the article, and includes the received date of the manuscript, the date of acceptance for publication, and the e-mail address of the corresponding author. Any changed affiliation of authors can be described here. Nucleotide or amino acid sequence deposition in reference databases can be stated as a footnote.

Abstract and Key words: On a separate page, provide an abstract of **less than 250 words**. The abstract should outline the objective, methods, conclusions, and significance of the study. The abstract is headed with the word 'Abstract' indented, and typed in bold, ending with a colon also in bold. The abstract following the colon should not be subdivided, and should be without references. Key words should be given at the end of the abstract in 3 to 10 words or phrases. Use terms from the medical subject headings (MeSH) list of Index Medicus. Otherwise, the authors should provide concise and informative terms.

INTRODUCTION: Start the introduction on a separate page. The introduction should supply sufficient background knowledge and information to allow the reader to understand and evaluate the value of the study. It must also provide a rationale for the study. Cite references to provide the most salient background rather than an exhaustive review of the topic.

MATERIALS AND METHODS: This section must include sufficient technical information to allow other researchers to be able to reproduce the results. Authors should describe the precise details of animal care and use, and experimental protocols, including surgical procedures, anesthesia, blood and tissue sampling, and methods of euthanasia. Methods and apparatus used should be indicated. The source of special equipment or chemicals should also be given with the name and location of manufacturers, e.g. Pharmacia (Uppsala, Sweden) or (Sigma, St. Louis, Missouri, USA). Techniques previously published or standardized can be simplified by literature citations. The statistical procedures used should be explained. Primary headings for this section are in bold, indented, without numbering. The text is run from a new line under the heading with an indentation.

RESULTS: Present the results concisely in logical sequence in the text. Tables and figures can be used in minimum, and their information should not be repeated in the text. Nucleotide sequences should be searched against those in standard databases, e.g., GenBank. Extensive interpretation of the results should be moved to the Discussion section. Number tables and figures in the order they are cited in the text. All statements concerning the statistical significance of differences observed should be accompanied by probability values given in parentheses. This section may be subdivided and headed as in the Materials and Methods section.

In **taxonomic papers** describing a new species or taxon of parasites, the results section can be supplemented with a DESCRIPTION of the parasite, with taxonomic summary and remarks. The taxonomic summary includes the type host, other hosts, habitat, locality, places where specimens are deposited and etymology.

DISCUSSION: The discussion section should provide an interpretation and explanation of the results in relation to existing knowledge. Em-

phasis should be given to important new findings and new hypotheses should be described clearly. The conclusive remark must be supported by facts and data. This section should not contain repetition of the RESULTS section or reiteration of the INTRODUCTION section.

ACKNOWLEDGEMENTS: Specify contributions for the article, such as administrative support, technical assistance, critical reviews of the manuscript, and financial support.

REFERENCES: All references cited in the text must appear in the References section, and all items in this section should be cited in the text. References should be listed in order of citation in the text. Citations of abstracts and works in submission are not permitted. If inevitable, personal communications can be cited in the text, but not listed in the REFERENCES section. Papers in press can be cited when a proof has been produced.

List **all** the author's names. Abbreviate journal names according to those examples used in Index Medicus and PubMed. The sequence is authors, title of papers, journal name, year published, and volume followed by pages. Follow the style shown by the examples below. For citations from other sources, refer to "The NLM Guide for Authors, Editors, and Publishers. 2nd ed. Bethesda, Maryland, USA. National Library of Medicine. 2007 (<http://www.nlm.nih.gov/citingmedicine>)".

Journal articles

1. Chai JY, Lin A, Shin EH, Oh MD, Han ET, Nam HW, Lee SH. Laboratory passage and characterization of an isolate of *Toxoplasma gondii* from an ocular patient in Korea. *Korean J Parasitol* 2003; 41: 147-154.
2. Seo BS. Epidemiology and control of ascariasis in Korea. *Korean J Parasitol* 1990; 28(suppl): 49-61.
3. Dung DT, De NV, Waikagul J, Dalsgaard A, Chai JY, Sohn WM, Murrell KD. Fishborne zoonotic intestinal trematodes, Vietnam. *Emerg Infect Dis* 2007; 13: 1828-1833.

Books

4. Beaver PC, Jung RC, Cupp EW. *Clinical Parasitology*. 9th ed. Philadelphia, USA. Lea & Febiger. 1984, p 310-315.

Chapters in edited books

5. Nesheim MC. Ascariasis and human nutrition. In Crompton DWT, Nesheim MC, Pawlowski ZS eds, *Ascariasis and Its Prevention and Control*. London, UK. Taylor and Francis. 1989, p 87-100.

Tables: Each table should be prepared on a separate page. Tables are used to present data that cannot be incorporated conveniently into the text. Number tables in order of citation in the text and avoid repetition of data. Species names of parasites are spelled out in full when they are used for the first time in each table. Tables should have a concise and informative title with the table content between horizontal lines. Vertical lines are not used. A table should not exceed one page when printed. Use lower case letters in superscripts a, b, c ... for special remarks.

Figures: Each figure or figure plate must have a caption written in one paragraph style. For figure plates, a summarized statement should precede the specific explanation of each figure. Species names are spelled out in full in each caption, when they are used for the first time in each figure. The caption should contain an explanation of all abbreviations and symbols used, and indicate the size value of lines or bars unless shown directly on the figure.

Figures are numbered consecutively in the sequence mentioned in the

text. The Figure number should be placed at the lower-left corner of each figure, and the numbering order must be from left to right, and from upper to lower. Citations of figures in the text or parentheses are abbreviated, e.g., Fig. 1, Figs. 1, 2, Figs. 1-3, (Fig. 1), (Figs. 1, 2), (Figs. 1-3). When the text refers to both figures and tables, they should be mentioned in parentheses, e.g., (Table 1; Fig. 2) and (Tables 1-3; Figs. 4-6).

Figures and illustrations should be prepared professionally. Line drawings should be prepared in high quality using Indian ink on tracing paper. Computer-generated graphics must be produced with high tones and resolution. Photographs must be of sufficient contrast to withstand the inevitable loss of contrast and detail during the printing process. If a figure or a figure plate is to be reduced, be sure that all elements, including labels, can withstand reduction and remain legible. Electron and light microscopic figures must be original or scanned copies from the original. Indicate the magnification with a scale bar on each micrograph.

CASE REPORTS

The manuscript sequence for a Case Report is Title page (including a running head), Abstract and Key words, Introduction, Case Record (or Case Description), Discussion, Acknowledgements, References, and Figure Legends. Tables and Figures are as additional files. All sections except the Case Record are in the form described for original papers.

Case Record: Provide the brief medical history of the patient(s), the data on physical and laboratory examinations, surgery (if done), and results of the parasitological study, including pathological findings and microscopic observations.

BRIEF COMMUNICATIONS

The sequence for a Brief Communication is Title page (including a running head), Abstract and Key words, Text, Acknowledgements, References, and Figure Legends. Tables and Figures are as additional files. All sections except the text are in the form described for original papers.

Text: The text is written without a heading and without sections, such as Introduction, Materials and Methods, Results, and Discussion, and without extra spacing between paragraphs.

LETTERS TO THE EDITOR

The sequence for a Letter to the Editor is Title page, Text, References, Names and Affiliations of authors. If needed, Tables and Figures can be included. The text is written without subdivision and without extra-spacing between paragraphs. A Letter to the Editor should not be longer than a printed page (approximately 3 pages with double spaces on an A4 format).

REVIEW ARTICLES

Manuscripts include a Title page (with a running head), Abstract and Key words, Text, References, Tables, and Figures. The text is written in free style.

BOOK REVIEWS

Manuscripts include a Title of the book reviewed, author(s) and editor (s) of the book, printer and publisher (city, state and country), total pages, ISBN number, followed by the Text and the Reviewer with affiliation. The text is written in free style.

GENERAL POINTS OF TEXT STYLE

Verb tense: It is recommended that authors use the **past** tense to describe particular events in the past, including the procedures, observations, and data of the study that authors are reporting. Use the **present** tense for authors' own general conclusions, firm conclusions of previous researchers, and generally accepted facts and phenomena. Abstract, Materials and Methods, and Results are in general in the past tense, whereas most of Introduction and some of Discussion are in the present tense. However, the tense may vary within a single sentence. For example, it can be stated that "It was demonstrated that *Gymnophalloides seoi* is transmitted by oysters" and "Fig. 3 shows that cysteine proteinases of *Entamoeba histolytica* degraded macromolecules, such as collagen and fibronectin".

Description of localities: Standard guidelines for the description of locality names should be used. In the case of the Republic of Korea, refer to the Guidelines for the Romanization of Korean localities (<http://www.parasitol.or.kr>).

Units: Standard metric units are used for describing length, height, weight, and volume. The unit of temperature is given in degree Celsius (°C). All others are in terms of the International System of Units (SI). All units must be preceded by one space except percentage (%) and temper-

ature (°C).

Numbers: In the text, numbers should be Arabic numerals, except when beginning a sentence. Numbers greater than 999 should have commas, e.g., 13,970. The 24-hour system is used to indicate time, e.g., 18:00 hr.

Abbreviations: Abbreviations must be used as an aid to the reader, rather than as a convenience of the author, and therefore their use should be limited. Generally, avoid abbreviations that are used less than 3 times in the text, including tables and figure legends. In addition to abbreviations for SI units, common molecular, chemical, immunological, and hematological terms can be used without definition in the title, abstract, text, tables, and figure legends, e.g., bp, kb, kDa, DNA, cDNA, RNA, mRNA, PCR, SDS-PAGE, ELISA, IgG, RBC, and WBC. Other common abbreviations are as follows (the same abbreviations are used for plural forms): hr (hour; use 0-24:00 hr for time), sec (second), min (minute), day (not abbreviated), week (not abbreviated), month (not abbreviated), year (not abbreviated), L (liter), ml (milliliter), μ l (microliter), g (gram), kg (kilogram), mg (milligram), μ g (microgram), ng (nanogram), pg (picogram), *g* (gravity; not $\times g$), *n* (sample size), SD (standard deviation of the mean), SE (standard error of the mean).

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